

VASANTDADA SUGAR INSTITUTE

MANJARI BK., HAVELI, PUNE- 412307

Phone 020-26902316/2690286

COMMERCIAL BID

(Tender Notice (Online): Tender form for CorelDraw)

TENDER FORM NO.

(Total Pages-03)

From: _____

Ph/Mobile No. _____

To,
The Director General,
Vasantdada Sugar Institute,
Manjari Bk., 412 307,
Tal.- Haveli, Dist.- Pune

Sub: Tender for CorelDraw. ...

Dear Sir,

As per your tender notice on VSI website, we are submitting herewith our lowest offer as under.

| Sr.No. | Particulars | Rate | Quantity | Amount Rs. |
|--------|-------------|------|----------|------------|
| | | | | |

Note: The rate should be quoted in words & figure.

Terms & Conditions:

1. Taxes :
2. Delivery :
3. Validity :

Declaration: I/We agreed to supply the instrument and complete the work within stipulated period and also accept all terms and conditions mentioned in tender.

Yours faithfully,

Signature:

Name :

Stamp of the firm:

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Sub: Tender Terms & Conditions

1. Please quote the rate including freight, all taxes, loading & unloading up to at VSI Office Manjari Bk., Haveli, Pune.
2. Demand Draft of Rs.2, 000/- of Nationalized/schedule Bank in favor of Vasantdada Sugar Institute, Pune towards Earnest Money Deposit.
3. Supplier will have to complete the order within 10 days from the date of order. If the supplier failed to complete the job within 10 days, penalty equal 0.5 of cost of contract value per week will be recovered.
4. All Taxes, Road Tolls etc. on the suppliers account.
5. The Institute is not responsible for any accidents/claims during the transportation of the material.
6. Supplier should submit the delivery challan, without this unloading will not be allowed.
7. The supplier should give prior intimation before unloading.
8. No advance payment is allowed.
9. The decision of Director General VSI is binding on supplier in respect of the entire dispute.
10. T.D.S. provisions of I.T. Act are applicable, and according T.D.S. at applicable rate would be deducted from bill amount.
11. Selected Agency will have to deposit the security deposit of 4 % of the total order cost and sign an Agreement before placement/receiving of order on Rs.500/- non-judicial stamp paper.
12. In case of down load of tender form from website, the cost of the tender form by DD should be submitted along with offer in envelope no.1 (Technical bid)
13. Purchase order will be issued as per the requirement during the contract period. Payment will be made within 30 days against supply of material as per specification at our site.
14. If the supplier failed to supply the material/equipment ordered, the same would be purchased from other agency at the risk & cost of the firm.

IMPORTANT: The Tender should be submitted in two separate sealed envelopes in the following manner.

Envelope No. 1. : D. D of EMD, Cost of Tender Form, technical manpower available, the list of customers for whom similar works have been done during last two years, a copy of registration, a copy of VAT registration, a copy of PAN card, a copy of Authorized dealership, Technical Information & brochure of the equipment offered and the list of the customers to whom similar equipment supplied.

Envelope No. 2.: Commercial offer only. The rates should be quoted both in words and figures. In case of variation in rate quoted in figures & word, the rate quoted in word shall be acceptable.

Chief Accountant & I/c. Purchase

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Specifications

| Sr. No. | Description | Specification |
|---------|-------------|-------------------------------------|
| 1. | CorelDraw | Commercial CoelDraw Graphic Suit X8 |