



Form No.: VSI/Personnel/ Job Advt./Accounts/2024-25/02.09.2024

Job Title*	Walk-in-interview for the post of Accounts / Purchase Officer (01 Post) on Contract Basis on 13th September 2024 at 11.00 a.m.
Company Name	VASANTDADA SUGAR INSTITUTE PUNE
Company Profile	VSI established in 1975 by the sugarcane growers of the co-operative sugar factories, is the only organization of its kind in the World. The institute performs under one umbrella all scientific, technical and educational functions relevant to the Sugar Industry. The institute endeavour to improve and increase the productivity in the Sugar Industry through three main channels namely - Academics, Research and Extension. VSI symbolizes a unique partnership between Sugar Industry, the Scientific Community and the Cane Growers.
Name of the Post*	Accounts / Purchase Officer (01 Post) on Contract Basis
Name of Department*	Accounts Section
Remuneration (Per month)	Rs. 45,000/- to 50,000/- pm Consolidated
Job Profile*	1) Writing of Centralized Assets Register. 2) Write off of old assets from Centralized Assets Register. 3) Reconciliation of Centralized Assets Register with department. 4) Reconciliation of Department Monthly Income & Expenditure with account records. 5) Reconciliation of Bank Accounts. 6) Reconciliation of GST. 7) Audit of the Proposal of Various Dept. received in accounts section. 8) Reconciliation of All farms monthly budget v/s Actual Expenditure. 9) Knowledge in recent laws regarding Income Tax, Goods and Service Tax (GST), etc. 10) Adequate knowledge in computer operation in Words, Excel and Power Point etc.
Qualification*	M.Com/CA-Inter/CMA-Inter
Experience*	M.Com/CA-Inter /CMA-Inter with 3 years minimum experience in Accounts & Audit Passing of C.A.- Inter OR Inter C.M.A.- Inter with Accounts & Audit working Experience will be given preference.
Ref. No.	29th August, 2024.
Location*	Generally by default is 'Pune' and 'Anywhere in India'
Terms & Conditions*	<ul style="list-style-type: none">• This post is purely temporary on contractual basis for a period of 11 months.• No TA/DA will be given to the candidates appear for interview by the Institute.• Age Limit is not more than 45 years.• The decision of the Selection Committee of the institute will be final• Institute reserves the right to fill in the post or cancel post without assigning any reason thereof• For location of VSI see location Map.



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Details of mode of application Submission*	Walk in interview will be held on 13th September 2024 at 11.00 a.m.
Contact Information*	Mr. R.S. Gangele Personnel Manager Vasantdada Sugar Institute Manjari (Bk), Pune 412307 Tel: 020-26902100/113/114
Website	www.vsisugar.com
Keywords*	Purchase, Accounts, Audit, Tenders, Quotation, Income Tax, Good and Service Tax (GST), etc.

Director General