



Form No.: VSI/Personnel/ Job Advt./Purchase/2024-25/18.05.2024

Job Title*	Walk-in-interview for the post of Purchase/Accounts Officer (01 Post) at Accounts Department on 28th May 2024 at 11.00 am.
Company Name	VASANTDADA SUGAR INSTITUTE PUNE
Company Profile	VSI established in 1975 by the sugarcane growers of the co-operative sugar factories, is the only organization of its kind in the World. The institute performs under one umbrella all scientific, technical and educational functions relevant to the Sugar Industry. The institute endeavour to improve and increase the productivity in the Sugar Industry through three main channels namely - Academics, Research and Extension. VSI symbolizes a unique partnership between Sugar Industry, the Scientific Community and the Cane Growers.
Name of the Post*	Purchase/Accounts Officer (01 Post) on Contract Basis
Name of Department*	Purchase/Accounts Section
Remuneration (Per month)*	Consolidated Rs. 40,000/- to 50,000/- pm Depending on Qualification & Experience
Job Profile*	<ul style="list-style-type: none">• Verification of indents, inviting quotations, making comparative statements, Negotiations with supplier, Processing of tenders, Import of equipments and allied purchase procedures.• Knowledge in recent laws regarding Income Tax, Goods and Service Tax (GST), etc.• Adequate knowledge in computer operation in Words, Excel and Power Point etc.
Qualification*	Any Commerce Graduate or Commerce Post Graduate
Experience*	<p>1) M.Com/CA-Inter /CMA-Inter with 2 years minimum experience in Accounts & Purchase.</p> <p style="text-align: center;">OR</p> <p>2) B. Com with 4 year's minimum experience in Accounts & Purchase.</p> <p>Passing of C.A.- Inter OR Inter C.M.A.- Inter with Accounts & Purchase Working Experience will be given preference.</p>
Ref. No.	17/05/2024
Location*	Generally by default is 'Pune' and 'Anywhere in India'
Terms & Conditions*	<ul style="list-style-type: none">• This post is purely temporary on contractual basis for a period of 11 months.• No TA/DA will be given to the candidates appear for interview by the Institute.• Age Limit is not more than 45 years.• The decision of the Selection Committee of the institute will be final• Institute reserves the right to fill in the post or cancel post without assigning any reason thereof• For location of VSI see location Map.



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Details of mode of application Submission*	Walk in interview will be held on 28th May 2024 at 11.00 a.m.
Contact Information*	Mr. R.S. Gangele, Personnel Manager, VASANTDADA SUGAR INSTITUTE Manjari Budruk, Taluka: Haveli, District: Pune-412307. Contact Phone:91-020-26902100/114/113 Fax:91-020-26902244
Website	www.vsisugar.com
Keywords*	Purchase, Accounts, Tenders, quotation, Income Tax, Good and Service Tax (GST), etc.

Director General