



VASANTDADA SUGAR INSTITUTE
MANJARI BK., HAVELI, PUNE- 412307
Phone: 020-26902316/26902286 Fax. 020-26902244
WEBSITE: www.vsisugar.com

TENDER NOTICE

Sealed offers are invited from printers in two envelopes (in prescribed format of VSI) for following printing work.

Sr. No.	Item/Description	Tender Form Fee	E.M.D.
1.	Printing, Designing, binding & supply of 1) 3 rd International Conference & Exhibition Book 2024 in English - 1000 nos. (As per Specification) and 2) 48 th Annual Report 2023-24 in English -450 nos. (As per Specification)	6,018/-	85,000/-

For further details, please visit website. The tender form can be downloaded from website during the period from 27.09.2024 to 07.10.2024. Last date for submission of Tender form is **07/10/2024**. Institute reserves the right to accept or to reject any or all tenders without assigning any reason thereof.

DIRECTOR GENERAL

Terms & Conditions

1. Printer should have their own printing press, they should have at a time 5 colors printing hadderburg or equivalent machine Size 30'x 40" and they should have their own CTP unit, perfect binding, cutting, lamination, uv coating, stamping everything under one roof.
2. Offer should be valid for 120 days from the last date of submission.
3. Please quote the rate including printing, Designing, Binding, freight, all taxes, loading & unloading up to VSI Office Manjari Bk., Haveli, Pune.
4. Demand Drafts of Tender form fee and Earnest money deposit (as mentioned in tender notice) should be of Nationalized/schedule Bank in favor of Vasantdada Sugar Institute, Pune.
5. Printer/Supplier will have to complete the order within 30 days from the date of order. If the supplier failed to complete the job within 30 days, penalty equal 0.50% of cost of contract value per week will be recovered.
6. The Institute is not responsible for any accidents/claims during the transportation of the material.
7. Printer/Supplier should submit the delivery challan/invoice, without this unloading will not be allowed.
8. The printer/supplier should give prior intimation before unloading.
9. No advance payment is allowed.
10. Earnest money deposit will be forfeited if supplier withdrawn his offer or refuse to sign an agreement of supply opening of offers.
11. The decision of Director General VSI is binding on printer/supplier in respect of all the dispute.
12. T.D.S. provisions of I.T. Act are applicable, and according T.D.S. at applicable rate would be deducted from bill amount.
13. Selected printer/supplier will have to deposit the security deposit of 4 % of the total order cost and sign an Agreement before placement/receiving of order on non-judicial stamp paper of appropriate value.
14. 100% payment will be made against completion of Printing, Designing & binding of material as per order specification at our site by user department within 30days from the date of receipt bill.
15. Security Deposit shall remain in the hands and custody of VSI Without interest up warranty period.
16. If supplier/printer failed to complete the work ordered, the same would be purchased from other agency at the risk & cost of the firm.

IMPORTANT: The Tender should be submitted in two separate sealed envelopes in the following manner.

Envelope No. 1. : a D. D of EMD, Cost of Tender Form, printing, Designing, binding, machinery, technical manpower available, the list of customers for whom similar works have been done during last two years, a copy of registration, a copy of GST registration, a copy of PAN card.

Envelope No. 2.: Commercial offer only. The rates should be quoted both in words and figures. In case of variation in rate quoted in figures & word, the rate quoted in word shall be acceptable.

TENDER FORM

(Tender form for _____)

From: _____

Ph/Mobile No. _____

To,
The Director General,
Vasantdada Sugar Institute,
Manjari Bk., 412 307,
Tal. - Haveli, Dist. - Pune

Sub: Tender for “ _____ ”. ..

Dear Sir,

As per your tender notice published in Daily _____ dated: / /2024,
We are submitting herewith our lowest offer as under.

Sr.No.	Particulars	Rate	Quantity	Amount Rs.

Note: The rate should be quoted in words & figure.

Terms & Conditions:

1. Taxes :
2. Delivery :

Declaration: I/We agreed to supply the material/complete the work within stipulated period and also accept all terms and conditions mentioned in tender.

Yours faithfully,

Signature :

Name :

Stamp of the firm:

Annexure - A

Specifications

Printing of 3rd International Conference 2024 book in English (Including designing work) :

- 1) **Size:** A/4 (210 mm x 297 mm)
- 2) **Paper for cover page :** 270 gsm Rendzavour
- 3) **Printing of cover page :** in 4 colour printing both side,
fifth colour silver as a special colour
- 4) **Texture UV Coating :** on cover & back page
- 5) **Silver / Golden Foil Stamping :** on cover page
- 6) **Coating :** Cover page one side Aqueous Coating
- 7) **Inner pages :** 480 pages (Approx.)
- 8) **Paper for inner page :** 130 gsm mat
- 9) **Processing :** CTP
- 10) **Inner pages :** printing in 5 colours (special silver/golden colour)
- 11) **Finishing :** Perfect binding

Specifications

Printing of 48th Annual Report 2023-24 in English (Including designing work):

- 1) **Size:** A/4 (210 mm x 297 mm)
- 2) **Paper for cover page:** 270 gsm Rendzavour
- 3) **Printing of cover page:** in 4 colour printing both side,
fifth colour silver as a special colour
- 4) **Texture UV Coating:** on cover page
- 5) **Silver / Golden Foil Stamping:** on cover page
- 6) **Coating:** Cover page one side Aqueous Coating
- 7) **Inner pages:** 156 pages (Approx.)
- 8) **Paper for inner page:** 130 gsm lykem mat
- 9) **Processing:** CTP
- 10) **Inner pages:** printing in 5 colours (special silver/golden colour)
- 11) **Finishing:** Perfect binding
- 12) **Envelope:** Envelope size 8.75" x 12.50" in 4 colour printing on paper 170 gsm lykem mat.

13) Lamination: Inner side gloss lamination

Note: Printer should have their own printing press, they should have at a time 5 colour printing hadderburg or equivalent, machine size 30" x 40" and they should have their own perfect binding, cutting, lamination, uv coating, stamping everything under one roof.

Terms & Conditions:

- ❖ Soft copy of total job for CTP supplied by us.
- ❖ All Compilation hob of Text & layout with photos is to be done by printer.
- ❖ Photographs provided by us.
- ❖ Proof for corrections as per our requirement.
- ❖ One color dummy by printer after complete job.

Complete job will be required within Thirty days from the date of work order
