

09.05.2022

Minutes of the Pre-Bid Meeting
Held on 09.05.2022 at 3.00 pm for Xerox/ Photo Copier Machine, Qty- 1 Nos.

The Pre Bid meeting for discussion on tender advertised for “Xerox/ Photo Copier Machine” was held on 09.05.2022, 3.00 pm at VSI Office, Manjari BK.

Following VSI Officials were present for the meeting -

1. CA & I/c Purchase - VSI,
2. IAO - VSI,
3. HOD, User Dept. - VSI,
4. Purchase Officer - VSI.
5. Indenter, User Dept.- VSI

The meeting was attended by representatives of the bellow mentioned Firms/ Suppliers.

- 1) M/s. Image care, Pune,
- 2) M/s. Icon Enterprises, Pune,
- 3) M/s. Image Solutions, Pune.

Sr. No.	Query	Reply
1	Tray of machine	2 Tray machine required
2	Processor	Quad Core Processor required
3	Pen-drive facility	Pen-Drive facility for Scanning & Printing is required
4	Toner & Printing Qty.	Cost of Toner should be give along with qty. of printing pages (A4) per toner
5	Postscript / PCL6	Machine should have Postscript / PCL6
6	AMC / CMC	Cost of AMC & CMC should be given separately (Per page)
7	List of Customers	List of Customer (At least 5 customers) with contact details is required (same machine is supplied earlier)
8	Buyback offer for old machine	Buyback offer should be submitted for Old Machine , Make: Sharp, Model No. Mx M464N, Qty- 1 Nos. Purchased On : 16.05.2017.



VASANTDADA SUGAR INSTITUTE
MANJARI BK., HAVELI, PUNE- 412307
Phone: 020-26902316/26902286 Fax. 020-26902244
WEBSITE: www.vsisugar.com

TENDER NOTICE

Sealed offers in two envelopes (in prescribed format) are invited from reputed firms for design, manufacturing, supply, erection, installation, commissioning and successful operation as detailed below;

Sr. No.	Item/Description	Tender form fees	EMD Amount
1.	XEROX / PHOTO COPIER MACHINE, Qty. 1 Unit	Rs.1,120/- GST Incl.	Rs.10,000/-
2.	LABORATORY SCALE DEMO UNIT, Qty. 1 Unit	Rs.1,120/- GST Incl.	Rs.10,000/-
3.	COMMERCIAL CHEMICALS	Rs.3,500/- GST Incl.	Rs.50,000/-

For detailed tender notice please visit website. The tender form can be downloaded from website. The Pre bid meeting will be held on **09/05/2022 (03.PM) (For Sr. No. 1 & 2)**. Last date for submission of Tender form is **17/05/2022**. Institute reserves the right to accept or to reject any or all tenders without assigning any reason thereof.

DIRECTOR GENERAL

TENDER FORM

(Tender form for _____)

From: _____

Ph/Mobile No. _____

To,
The Director General,
Vasantdada Sugar Institute,
Manjari Bk., 412 307,
Tal.- Haveli, Dist.- Pune

Sub: Tender for" _____" ...

Dear Sir,

As per your tender notice published in Daily _____
dated: /04/2022,

We are submitting herewith our lowest offer as under.

Sr.No.	Particulars	Rate	Quantity	Amount Rs.

Note: The rate should be quoted in words & figure.

Terms & Conditions:

1. Taxes :
2. Delivery :
3. Warranty

Declaration: I/We agreed to supply the material/complete the work within stipulated period and also accept all terms and conditions mentioned in tender.

Yours faithfully,

Signature:

Name :

Stamp of the firm:

Tender Terms & Conditions for Scale Demo Unit & Xerox Machine

1. Please quote for the rate, GST, other taxes, freight, warranty, loading & unloading, erection, installation, commissioning and successful operation at VSI, Manjari Bk., Haveli, Pune separately.
2. Offer should be valid for 90 days.
3. Demand Drafts of Tender form fee and Earnest money deposit (as mentioned in tender notice) should be of Nationalized/schedule Bank in favor of Vasantdada Sugar Institute, Pune.
4. Supplier/Agency will have to complete the order/work as per the purchase/work order. If the supplier/agency failed to complete the job within 30 days, penalty equal 0.5 of cost of contract value per week will be recovered as liquidated damages.
5. The Institute is not responsible for any accidents/claims during the transportation/work/installation of the material/equipment.
6. Supplier/Agency should submit the delivery challan, without delivery challan/invoice unloading will not be allowed.
7. The Supplier/Agency should give prior intimation before unloading.
8. No advance payment is allowed.
9. Earnest money deposit will be forfeited if supplier withdraw his offer or refuse to sign an agreement of supply.
10. The decision of Director General, Vasantdada Sugar Institute is binding on supplier in respect of the entire dispute.
11. T.D.S. provisions of I.T. Act are applicable, and according T.D.S. at applicable rate would be deducted from bill amount.
12. Selected Supplier/Agency will have to deposit the security deposit of 4 % of the total order cost and sign an Agreement before placement/receiving of purchase order on non-judicial stamp paper of Rs.500/-.
13. The demand drafts of tender form fee and earnest money deposit should be submitted along with offer in envelope no.1 (Technical bid)
14. 90% payment will be made within 15 days against supply/installation/completion of work/commissioning as per order/specification at our site. ii. Balance 10 % amount will be made after expiry of warranty period/inspection within 30 days from the date of receipt of bill.
15. If the Supplier/Agency failed to supply the equipment/to complete the work ordered, the same would be purchased from other agency at the risk & cost of the firm.

IMPORTANT: The Tender should be submitted in two separate sealed envelopes in the following manner with clearly mentioning the subject of the tender.

Envelope No. 1. : D.D. of Tender form fee and EMD, a copy of firm registration, a copy of GST registration, a copy of PAN card, a copy of Authorized dealership, technical manpower available, the list of customers to whom similar equipment supplied. Technical Information & brochure of the equipment.

Envelope No. 2. Commercial offer only. The rates should be quoted both in words and in figures. In case of variation in rate quoted in figures & word, the rate quoted in word shall be acceptable.

Chief Accountant & I/c. Purchase

**(1) Specifications for XEROX / PHOTO COPIER MACHINE,
Qty.: 1 No.**

1. Minimum Speed per Minute in A4 Size -Mono - 40 to 50 PPM,
2. Printing Resolution - 600*600 DPI,
3. Type of Printing - Mono,
4. Paper size (original/Image) - A3/A3,
5. Ram (MB) - 5120,
6. Hard Disk - 500 GB,
7. Require Scanning, Duplexing, Networking printing & Wi-Fi printing
8. Original Document Feeder Type - DADF (Feeder),
9. Feeder Capacity (Number) - 100 Sheets
10. Number of Main Tray paper - 3 Tray
11. Each main paper Tray capacity (Number) - 550 Sheets
12. Total paper capacity - 1750 Sheet
13. Yield of the cartridge supplied with machine as black (No. of prints) - 40000 Print/Copies
14. Display - 10" Touch panel
15. Floor Mount - Yes

Note: Bidder should also quote Annual Maintenance Charges & Comprehensive Maintenance Charges separately.

(2) SPECIFICATIONS FOR LABORATORY SCALE DEMO UNIT**ANNEXURE –I****SCOPE OF SUPPLY**

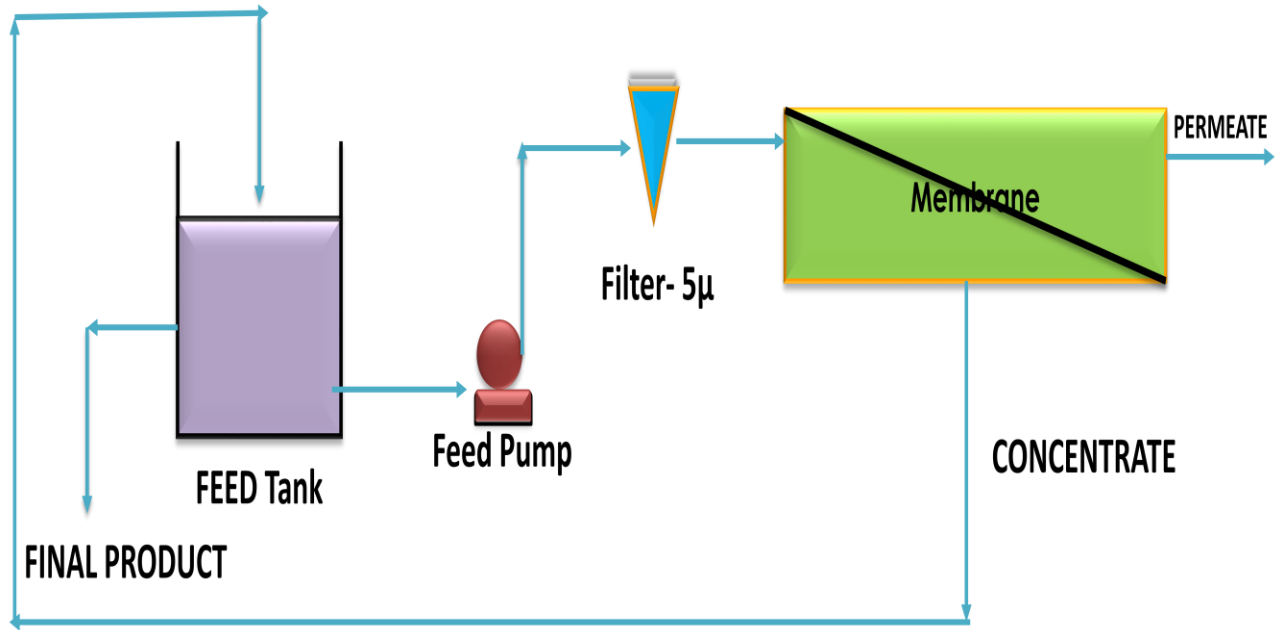
Supply, erection and commissioning of the laboratory scale unit for recovery of specialty enzyme

Sr. No.	DESCRIPTION OF EQUIPMENTS	QUANTITY
1	Feed Pump	1 No. Capacity : 7.56 lpm@ 4.0bar
2	Filter	Micron Rating : 5 micron
3	Specialty membrane	1 No.; Size: 1.8 inch Diameter X 12 inch Long
4	Feed/CIP Tank	1 No.; Capacity: 10 LMOC: HDPE
5	Interconnecting piping	As per requirement
6	Instruments	As per requirement

TERMINATION POINTS & UTILITIES

Sr. No.	Description	Length
A	Piping	Sufficient as per requirement need to be supplied
1	Feed inlet to feed tank	1 M
2	Drain product/Outlet	1 M
3	Laboratory system/Permeate outlet	1 No.
4	Drain outlet	1 No.

Lab scale demo unit diagram



Tender Terms & Conditions for Commercial Chemical

1. Please quote the rate including freight, loading & unloading at VSI Office Manjari Bk., Haveli, Pune and taxes separately.
2. The supplier will have to supply the material as per the specifications and laboratory test report is compulsory. Material will be rejected, if it is not as per the given specifications and laboratory test report.
3. Supplier will have to complete the order within 10 days from the date of order. If the supplier failed to complete the job within 10 days, liquidated damages equal to 1% of cost of undelivered value per week will be recovered.
4. The Institute is not responsible for any accidents/claims during the transportation of the material.
5. The supplier should give prior intimation before dispatch.
6. Supplier should submit the delivery challan, without which unloading will not be allowed.
7. No advance payment is allowed.
8. The decision of Director General VSI is binding on supplier in respect of the dispute if any.
9. T.D.S. provisions of I.T. Act are applicable, and accordingly T.D.S. at applicable rate would be deducted from bill amount.
10. Selected Agency will have to sign an agreement before placement/receiving of purchase order on non-judicial stamp paper of Rs.500/-.
11. In case of download of tender form from website, the cost of the tender form by DD should be submitted along with offer in envelope no.1 (Technical bid).
12. 100% payment will be made within 30 days against supply of ordered material as per the specification at our site.
13. If the supplier failed to supply the material, the same would be purchased/got executed from other agency at his risk & cost of the firm.
14. Earnest money deposit shall remain in the hands and custody of VSI without interest.
15. All disputes are subject to Pune jurisdiction only.

IMPORTANT: The Tender should be submitted in two separate sealed envelopes in the Following manner with clearly mentioning the subject of the tender.

Envelope No. 1. : D.D. of Tender form fee and EMD, a copy of firm registration, a copy of GST registration, a copy of PAN card, the list of customers to whom similar material supplied.

Envelope No. 2. Commercial offer only. The rates should be quoted both in words and in figures. In case of variation in rate quoted in figures & word, the rate quoted in word shall be acceptable.

Chief Accountant & I/c. Purchase

(3)Commercial Chemical/Specifications/Quantity

Sr. No.	Commercial Chemical	Specification	Quantity
1.	Ammonium Molybdate	<ul style="list-style-type: none"> • Molybdenum (as Mo), % by weight,, minimum 52.0 • Matter insoluble in water, % by weight,maximum1.0 • Lead (as Pb) % by wt., max.0.003 • Cadmium (as cd) % by wt., max.0.0025 • Arsenic (as As) % by wt., max.0.01 • particle size in the range of 1-2 mm 	50 kg
2.	Boric acid (granular)	<ul style="list-style-type: none"> • Boron (as B) % by weight, Min.17.0 • Matter insoluble in water, % by weight, max.1.0 • Lead (as Pb) % by wt., max.0.003 • Cadmium (as cd) % by wt., max.0.0025 • Arsenic (as As) % by wt., max.0.01 • particle size in the range of 1-2 mm 	1500 kg
3.	Citric acid Monohydrate	<ul style="list-style-type: none"> • Purity min.99.5% • particle size in the range of 1-2 mm 	1500 kg
4.	Copper sulfate pentahydrate	<ul style="list-style-type: none"> • Copper (as Cu), % by weight, minimum 24.0 • Sulphur content (as S) % by wt,min.12.0 • Matter insoluble in water % by weight max.1.0 • pH(5% solution) not less than 3.0 • Lead (as Pb) % by wt., max.0.003 • Cadmium (as cd) % by wt., max.0.0025 • Arsenic (as As) % by wt., max.0.01 • particle size in the range of 1-2 mm 	1800 kg
5.	Ferrous sulfate heptahydrate	<ul style="list-style-type: none"> • Ferrous iron (as Fe) % by wt., minimum 19.0 • Sulphur content (as S) % by wt,min.10.5 • Matter insoluble in water, % by weight, max.1.0 • pH not less than 3.5 • Lead (as Pb) % by wt., max.0.003 • Cadmium (as cd) % by wt., max.0.0025 • Arsenic (as As) % by wt., max.0.01 • particle size in the range of 1-2 mm 	5000 kg

6.	Manganese sulfate hydrate	<ul style="list-style-type: none"> • Manganese (as Mn) content % by weight, min.30.5 • Sulphur content (as S) % by wt,min.17.0 • (Matter insoluble in water % by weight, max.1.0 • pH(5% solution) not less than 4.0 • Lead (as Pb) % by wt., max.0.003 • Cadmium (as cd) % by wt., max.0.0025 • Arsenic (as As) % by wt., max.0.01 • particle size in the range of 1-2 mm 	1500 kg
7.	Zinc sulfate heptahydrate	<ul style="list-style-type: none"> • Zinc (as Zn) % by weight, min.21.0 • Matter insoluble in water % by weight, max.1.0 • Sulphur content (as S) % by wt,min.10.00 • pH(5% solution) not less than 4.0 • Sulphur (as S),percent by weight,min.10.0 • Lead (as Pb) % by wt., max.0.003 • Cadmium (as cd) % by wt., max.0.0025 • Arsenic (as As) % by wt., max.0.01 • particle size in the range of 1-2 mm 	8000 kg
8.	Magnesium Sulfate	<ul style="list-style-type: none"> • Magnesium (as Mg) % by weight, min. 9.5% • Matter insoluble in water, % by weight, max.1.0 • Sulphur content (as S) % by wt,min.12.0 • pH 5% solution (5.0 - 8.0) • Lead (as Pb) % by wt., max.0.003 • Cadmium (as cd) % by wt., max.0.0025 • Arsenic (as As) % by wt., max.0.01 • particle size in the range of 1-2 mm 	6000kg
9.	Potassium nitrate (13-0-45)	<ul style="list-style-type: none"> • Moisture percent by weight, max.0.5 • Total nitrogen (as Nitrate), % by weight, min.13.00 • Water soluble potash (as K₂O) percent by weight, min.45.00 • Matter insoluble in water, % by weight, max.0.5 	6000 kg
